

September 16, 2025

**REQUEST FOR PROPOSALS FOR  
CAPITAL IMPROVEMENT PLANS AND RELATED SERVICES FOR THE EAST SAN  
GABRIEL VALLEY AND WEST SAN GABRIEL VALLEY PLANNING AREAS  
RFP-DRP-53827**

**ADDENDUM NUMBER ONE**

Addendum Number One is hereby issued to the Request for Proposals (RFP-DRP-53827) for Capital Improvement Plans and Related Services for the East San Gabriel Valley and West San Gabriel Valley Planning Areas.

**TIME EXTENSION**

The Department of Regional Planning hereby extends the Proposals Due Date of RFP-DRP-53827 by **two weeks** from **September 30, 2025** to **October 14, 2025** at **1 p.m. Pacific Time**.

**QUESTIONS AND ANSWERS**

1. **Question:** This contract requires a broad range of services addressing multiple engineering and environmental disciplines supporting numerous types of public infrastructure (e.g., water, sewer, transportation, stormwater, energy/power). Because of the scale of this effort and the diverse experience needed across these disciplines, more time is needed to properly identify qualified CBEs that can support all ranges of services. To ensure that we can help the County meet the 25% participation goal for CBE certified firms, we request a 4-week extension of the deadline. This would provide much-needed additional time to communicate with qualified CBE firms, obtain their input on proposal development, and determine roles for each firm that comprise the cost proposal.
  - **Answer:** The Proposals Due Date has been extended to **October 14, 2025** at **1 p.m. Pacific Time**.
2. **Question:** How will services within this contract consider or work with parallel Los Angeles County Public Works wildfire recovery masterplanning and CIP development efforts addressing the Altadena portion of the WSGV Planning Area? Public Works efforts are underway with a strict schedule to help rebuild

**the Altadena burn area, which represents a significant portion of WSGV. The proposal will need to consider how County efforts will coordinate with or leverage Public Works wildfire recovery planning efforts, or how those efforts will help prioritize the CIP for WSGV.**

- **Answer:** This project will provide long range capital improvement plans for the East San Gabriel Valley and West San Gabriel Valley Planning Areas, including Altadena. It is our expectation that the CIPs will be structured as a foundational document to encompass any efforts to address the immediate rebuilding of Altadena and any associated infrastructure projects.

**3. Question: For both ESGV and WSGV planning areas, multiple divisions of Public Works manage different infrastructure addressed by the contract (e.g., water, roads, stormwater). To what extent will the contract consider infrastructure analysis and CIPs developed by Public Works? Should the proposal assume that no CIP planning efforts (infrastructure analyses, ROM cost analyses, list of priority infrastructure projects) have been performed by Public Works? For the cost proposal, parallel/existing planning efforts can have a significant impact on the cost proposal, so any guidance would be helpful.**

- **Answer:** The CIPs will be informed by and incorporate any and all capital improvement and infrastructure planning programs from the various divisions of the Department of Public Works. All available studies, data, and project information from Public Works will be provided to the consultant. As the level of information varies by infrastructure type and geography, we recommend that the proposals assume a comprehensive effort but informed by a significant amount of data.

**4. Question: Given the uncertainty of the above coordination with Public Works and fire recovery and CIP planning efforts, we suggest that the proposal be evaluated based only on the Business Proposal Requirements and Evaluation Criteria (Section 8.5), and the Cost Proposal Requirements and Evaluation (Section 8.6) is omitted. Or, the Cost Proposal Requirements and Evaluation can be limited to review of a set of proposed contract billing rates, and upon contract award, those rates can be used to coordinate with the County to develop a complete Scope of Work and Cost Proposal.**

- **Answer:** Each proposal will be evaluated on both the business proposal and cost proposal as described in the RFP. All consultants should submit their proposals based on the evaluation criteria outlined in the RFP.

\*\*\* End \*\*\*