

CAP MEETING

12/17/09

Minutes

Draft CAP Minutes 9/24/09

Draft CAP Minutes 11/19/09

Handouts

MACC Minutes 9/17/09

Draft Notice of Availability 12/8/09

Baldwin Hills CSD Ombudsperson Responsibilities

4th Quarter Complaint Log

Agenda

**Baldwin Hills Community Standards District (CSD)
Community Advisory Panel (CAP)
Minutes: 9/24/09**

DRAFT

- A. CALL TO ORDER - 7:15 PM
B. ROLL CALL

*In attendance: (*absent)*

1	West Los Angeles College	Dr. Mark W. Rocha*
2	Los Angeles Unified	Glenn Striegler*
3	Culver City Unified	Scott Zeidman*
4	City of Culver City	Gary Silbiger
5	County of Los Angeles	Leon Freeman

Homeowners Associations

6	Windsor Hills	Gary Gless
7	United (View Park)	Theodore Irving
8	Blair Hills	Mary Ann Greene*
9	Ladera Heights Civic Assoc.	Carmen Spiva*
10	Culver Crest	John Kuechle
11	Baldwin Hills Estates	Ronda Jones
12	Raintree	Ian Cousineau
12b	Windsor Hills Block Club	Toni McDonald-Tabor*

Oil Field Landowners

13	Vickers Group Landowners	Jeff Dritley*
14	Cone Trust Landowners	Liz K. Gosnell*

Property Owners who do not belong to an HOA

15	Homeowner (Non HOA)	George L. Mallory*
16	Homeowner (Non HOA)	Irma Munoz*

Operator

17	Ombudsperson	Lisa Paillet (John Martini)
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Community Organizations

18	Baldwin Hills Conservancy	David McNeill
19	The City Project	Zoe Rawson*
20	Community Health Councils	Gwendolyn Flynn
21	Windsor Hills Block Club	Toni McDonald-Tabor*

Patricia Hachiya, Supervising Regional Planner, Department of Regional Planning

- C. APPROVAL OF AGENDA - accepted
D. APPROVAL OF MINUTES – July 30th and August 27th accepted
E. REPORT FROM SUPERVISOR RIDLEY-THOMAS' OFFICE - No report at this time.

F. REGIONAL PLANNING IMPLEMENTATION UPDATE - Notice of Availability update is forthcoming; only one change to note is the approval of the 2009 Annual Drilling Plan completed on August 4th. MACC minutes from 9/17/09 are forthcoming. Regarding the requests to add three additional members to the CAP, the director has postponed a decision until March 2010. The Third Quarter Complaint Log was submitted and included three complaints received by PXP from June through August.

G. PXP OPERATIONS REPORT - Four drilling applications have been approved by DOGGR. Three drilling site plans have been submitted to DRP for approval and the Drilling Quiet Mode Plan corrections will be provided to the County soon. The Third Quarter Complaint Log and the Ground Water Monitoring Plan have been submitted. LACoFD has approved the CAN system, Tank Bottom Leak Detection Program, the Gas Plant Audit. Approximately 65% of the equipment on the field has been painted per CSD requirements. Soil Gas testing is being conducted as required. The Accelerometer has been installed and is operational. Legal action has been filed against the City of Culver City in response to its recent moratorium.

H. EQAP UPDATE CAP DISCUSSION - The EQAP was distributed (and will be sent by mail to those absent) will be posted and available on the CSD website next week. Mary Anne Green relayed confusion from her community related to the processes of amortization and abandonment; what they are and why they are important. Theodore Irving suggested that a glossary and appendix be created with CAP oversight. Gary Gless suggested that the document be synthesized in some way for easier understanding.

I. OPEN FLOOR - Gary Gless asked if work on the bioremediation farms occurred on a set schedule and commented that he had observed the field "completely shut down" on two different occasions. PXP's representative requested that he email his questions to the ombudspersons and to be sure to include the dates of his observance so that PXP could adequately respond.

J. PUBLIC COMMENT - Paul Ferrazzi questioned the ongoing excavation activities near West Los Angeles College and asked whether there had been soil contamination and testing. He was advised to contact the college for more information as the work is occurring outside the CSD boundary and is not part of the oil field operations. Regarding soil remediation activities at the college site, Mr. Ferrazzi was informed by PXP's representative that due to ongoing litigation, he would need to utilize proper channels and contact PXP's attorneys to make his request.

K. ANNOUNCEMENTS - The next CAP meeting will be Thursday, November 19, 2009.

L. SRT REVISED MOTION CAP DISCUSSION - David McNeill requested that Regional Planning investigate similar jurisdictions to give the County direction. John Kuechle questioned whether the CAP could get independent brown field experts who could evaluate efforts of the CSD to date. He acknowledged the role of the Environmental Compliance Coordinator but felt that an independent third party is needed to ensure that no shortcuts have been taken. David McNeill asked whether DOGGER should be brought in to talk about abandonment regulations and agreed to set that up for the next CAP meeting. John Kuechle expressed concern that the language of the ordinance needed to be amended to provide clear instruction to the County. He also indicated that a requirement for electric drilling rigs and landscaping considerations for Culver City be reconsidered. Gary Gless requested that SD2 send the town hall information out to all people who previously participated in public hearings. PXP noted its objection to this discussion.

M. PUBLIC COMMENT - Paul Ferrazzi noted that he has been unable to view the Annual Drilling Plan on the CSD website. He also questioned why the CSD does not cover Culver City. PXP's representative noted that the EIR covered and anticipated development in Culver City and that Culver City is currently reviewing requirements.

N. ADJOURNED 8:51 PM

**Baldwin Hills Community Standards District (CSD)
Community Advisory Panel (CAP)
Minutes: 11/19/09**

DRAFT

- A. CALL TO ORDER - 7:02 PM
B. ROLL CALL

*In attendance: (*absent)*

1	West Los Angeles College	Dr. Mark W. Rocha*
2	Los Angeles Unified	Glenn Striegler*
3	Culver City Unified	Scott Zeidman*
4	City of Culver City	Andrew Weissman*
5	County of Los Angeles	Leon Freeman (Iris Chi)

Homeowners Associations

6	Windsor Hills	Gary Gless
7	United (View Park)	Theodore Irving
8	Blair Hills	Mary Ann Greene*
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Community Organizations

18	Baldwin Hills Conservancy	David McNeill
19	The City Project	Zoe Rawson
20	Community Health Councils	Gwendolyn Flynn*
21	Windsor Hills Block Club	Toni McDonald-Tabor

Patricia Hachiya, Supervising Regional Planner, Department of Regional Planning
Carrie Nagy, Epidemiologist, Department of Public Health

C. APPROVAL OF AGENDA

Agenda Item E was removed as DOGGR was unable to attend due to increased work load from public records requests. They will reschedule to a future date. Agenda Item K was also removed and the group agreed to discuss the items out of order.

D. APPROVAL OF MINUTES - Postponed to next meeting**F. CAP MEETING SCHEDULE THROUGH JANUARY 2010**

Next scheduled meetings: 12/17/09, 1/21/09. Meetings will be held on the fourth Thursday of the month thereafter.

G. PXP OPERATIONS REPORT

Drilling Quiet Mode Plan has been approved on posted. The Groundwater Monitoring Plan has been submitted and posted on the CSD website. EQAP has been approved and will be posted before the holidays. 2010 Annual Drilling Plan has been submitted and will be posted before the holidays.

H. HEALTH COMMITTEE REPORT

The health committee reported updates from their recent meeting. The committee is looking into different methodologies to gather information for the health survey. The committee suggested that issues of water quality, asthma, and cancer. Committee brought up water quality concerns especially for residences that use well water and is currently working with Metropolitan Water District. CAP suggested contacting the Regional Water Quality Control Board. Sources the committee is investigating are the Cancer Report by USC Cancer Registry and the LA County Health Survey. An issue that the committee needs to work out is converting the data from the reports that cover LA County to fit the specific subject area. The committee will meet again in January. CAP suggested that the committee investigate whether it was possible to get the water and air quality agencies involved in the survey.

I. DRAFT 2010 ANNUAL DRILLING PLAN UPDATE

PXP submitted the Draft 2010 Annual Drilling Plan to Regional Planning on 11/19/09. Copies were distributed to CAP members who were present at the meeting and by mail to those who were not. CAP is to review and send comments on the plan to Regional Planning by 12/20/09. Paul Ferrazzi indicated that

J. REGIONAL PLANNING CSD IMPLEMENTATION GUIDELINES UPDATE

Regional Planning reported that the Draft Implementation Guidelines will be emailed out next week. Regional Planning is currently in the process of a comprehensive update on the Notice of Availability which will be emailed to the CAP as soon as possible.

L. OPEN DISCUSSION M. PUBLIC COMMENT

John Kuechle requested that a discussion regarding the role of the ombudsperson be included as a future agenda item. Gary Gless asked for an analysis of what is being remediated from the soil. Paul Ferrazzi requested information from PXP about the work that was conducted around 10/29/09 in the daytime on the tank farm by La Cienega and Stocker noting that he observed workers on the tanks wearing HAZMAT suits. He also requested information on the seven new permits approved last week by DOGGR. He requested copies of the EQAP and Drilling Quiet Mode Plan and was directed to the Baldwin Hills CSD website where both plans are available for public review. He indicated that he is unable to access documents posted on the CSD website. PXP would contact their IT department to see if they can determine why Mr. Ferrazzi is experiencing problems.

N. ANNOUNCEMENTS

The next CAP meeting will be Thursday, December 17th, at 7:00 PM

O. ADJOURNED 8:02 PM

**Baldwin Hills Community Standards District (CSD)
Meeting of the Multiple Agency Coordination Committee (MACC)
Minutes: 9/17/09**

I. ATTENDEES (*absent)

COUNTY OF LOSANGELES

Department of Regional Planning (DRP)

Larry Jaramillo, Land Development Coordinating Center

Leon Freeman, Zoning Enforcement

John Peirson, MRS

Los Angeles County Fire Department (LACoFD)

Captain Frank Ledesma, Fire Prevention Division, Petroleum Chemical Unit

Dennis DiMarzio, Fire Prevention Division, Petroleum Chemical Unit

Department of Public Health (DPH)*

Department of Public Works (DPW)

M. David Esfandi, Land Development Division

Steve Lipshie, Geotechnical & Materials Engineering Division

CULVER CITY FIRE DEPARTMENT (CCFD)

Richard Gallagher, Fire Marshall

STATE OF CALIFORNIA

Department of Conservation

Ken Carlson, Division of Oil, Gas and Geothermal Resources (DOGGR)

Paul Frost, Division of Oil, Gas and Geothermal Resources (DOGGR)

Department of Justice

Laurie Pearlman, Office of the Attorney General

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (SCAQMD)*

REGIONAL WATER QUALITY CONTROL BOARD (RWQCB)*

Candace Salway, PXP

II. PROCEDURES

PXP was asked to attend the meeting to provide an update and review of CSD implementation to date. The Notice of Availability provided to the CAP and dated 6/23/09 was used to frame the discussions. To date, 24 of 27 required plans have been submitted and 24 of 30 required audits have been completed.

III. CSD IMPLEMENTATION UPDATE

DRP

- Drilling Quiet Mode Plan – pending finalization
- 2009 Annual Drilling Plan – Approved 8/4/2009
- Environmental Quality Assurance Program (EQAP) – pending finalization
- Performance Bond – nearing submittal
- Air Monitoring Plan – pending finalization
- Signage requirements have been satisfied – signs installed 7/2/09
- Odor Minimization Plan – pending finalization
- Well Amortization Report - completed and on file
- Spill Containment Response Training – per PXP this training is conducted annually with the next scheduled for early November
- Oil Tank Pressure Monitoring and Venting System – installed and operational

- Construction Treatment Plan – pending finalization; plan consists of a series of constraint maps to indicate when further research is needed
- Landscaping Plan is pending and is not part of the Master Grading Plan on file with DPW
- Ground water Monitoring Plan – approved by RWQCB 9/16/09
- Abandoned Well Testing- will be conducted in October
- Newsletter was issued in May
- Well identification signs are in place and per DOGGR specifications
- Insurance Programs – have been accepted by CEO
- Special Species Habitat Protection Plan (SSSHP) – pending finalization; in the meantime PXP will proactively train crews with existing training materials and will re-train after the SSSHP is finalized.
- Updated ERP for Biological Resources has been submitted
- Application for new Gas Plant Flare – pending finalization
- Fugitive Dust Control Plan – pending finalization

LACoFD

- Emergency Response Plan – completed and on file
- Annual Hazardous Materials Plan – completed and on file
- Fire Protection Capabilities Audit – completed and on file
- Community Alert Notification System – completed and on file
- Gas Plant Audit and Seismic Assessment – completed and on file. Monthly corrective action updates to be submitted
- Gas Plant Audit and Seismic Assessment- posting in the public domain raises a potential Homeland Security issue. Requests to review the document in person must be made directly to LACoFD
- Safety Inspection Maintenance and Quality Assurance Program - posting in the public domain raises a potential Homeland Security issue. Requests to review the document in person must be made directly to LACoFD

DPW

- Accumulated Ground Movement Implementation Plan and Study – pending finalization
- Demonstrate Adequacy of Retention Basins – pending finalization
- Ground Movement Monitoring Plan – pending finalization
- Accelerometer – installed and operating. Data is transmitted wirelessly in real-time to Cal Tech. It was noted that the re-entry of space shuttle Discovery to EAFB on 9/11/09 was detected
- Tank Seismic Assessment – Pending finalization
- Erosion Control Plan – Pending finalization
- Oil Field Waste Recycling Program – submitted and program in place
- Water management plan - pending finalization
- Secondary Containment of Oil –Tanks/Above-ground piping- has been submitted to DOGGR/DPW

IV. NEXT MEETING

DRP will send reminders for the next scheduled meeting which will be in six months (March 2010). It was noted that any participating agency may call a meeting of the MACC at any time by contacting DRP

NOTICE OF AVAILABILITY

Baldwin Hills Community Standards District (CSD)
(draft working document)

Please notify Leon Freeman at 213-974-6453 or Lfreeman@planning.lacounty.gov of any errors

COMPLIANCE REQUIREMENT	CSD Section	CSD Page	DESCRIPTION	DATE SUBMITTED	REGULATORY AGENCY	DRP REVIEW STATUS
From the Start of Drilling						
Drilling Quiet Mode Plan (or w/in 90 days 2/25/09)	L.5.a, E.5.c	87, 28	Identifies specific steps the operator shall take to minimize evening and nighttime noise from drilling and redrilling operations	Submitted 2/25/09	DPH DRP	200900007 APPROVED 11/09/09 APPROVED 11/16/09 COMPLETED
2009 Drilling, Redrilling, Well Abandonment and Well Pad Restoration Plan (or w/in 60 days 1/26/09)	L.16, E.26.c	93, 44-45	Describes all drilling, redrilling, abandonment and restoration activities that may be conducted during the upcoming calendar year	Extension Granted: Submitted 2/3/09	DRP	200900008 CAP COMMENTS RECEIVED APPROVED 8/4/09 COMPLETED
Environmental Quality Assurance Program (EQAP)	L.19.a, F.1	94, 56-57	Details how the operator will assure compliance with all provisions of the ordinance. Requires annual report detailing the previous year's compliance.	Submitted 2/25/09	DRP	200900008 CAP COMMENTS RECEIVED APPROVED 11/19/09 COMPLETED
On-Site Environmental Coordinator (ECC)	F.2	57-58	Responsibilities include: monitoring day-to-day drilling and redrilling operations, assuring compliance, evaluating adequacy of drilling, redrilling, and construction, and reporting responsibilities to respective oversight agencies.	Verified 1/28/09	DRP	ADVISOR CONFIRMED AND WORKING
Provide to the Department of Regional Planning a Performance Bond	G.5.a	64	Ensures faithful performance by the operator of duties related to well abandonment, site restoration, and environmental cleanup.	Submitted 9/30/09	DRP	APPROVED 12/08/09
Air Monitoring Plan	L.2.b E.2.d	80-81, 13	Requires operator to monitor for hydrogen sulfide and total hydrocarbon vapors. Monitors will provide automatic alarm and thresholds to stop work.	Submitted 2/25/09	DRP	200900009 PENDING REVIEW
30 Days - ON OR BEFORE 12/27/08						
Update Emergency Response Plan (ERP)	L.1.d, E.1.c	80, 12	Comply with all EPA, CCR and DOT regulations relating to emergency action plans and spill prevention control and countermeasure plans.	Submitted 12/19/08	LACoFD	APPROVED, ON FILE VERIFIED 9/17/09 COMPLETED
Post sign at the main entrance of the oil field	L.10.b, E.13.b	90, 37	To include contact telephone number. To be maintained in good condition, and in compliance with Part 10 of Ch. 22.52 of Title 22	Plot Plan Submitted 12/22/08	DRP	200900005 APPROVED 5/18/09 INSPECTED 11/19/09 COMPLETED
Annual Hazardous Materials Plan	L.15, E.25	92, 44	Plan provides the location of where hazardous materials are stored at the oil field.	Submitted 12/22/08	LACoFD	APPROVED, ON FILE VERIFIED 9/17/09 COMPLETED
Civil Penalties and Performance Security Deposit	I.1	69-70	Penalties will be assessed if Operator fails to correct violations to satisfaction of the Director.	Submitted 12/23/08	DRP	COMPLETED

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COMPLIANCE REQUIREMENT	CSD Section	CSD Page #	DESCRIPTION	DATE SUBMITTED	REGULATORY AGENCY	DRP REVIEW STATUS
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60 DAYS - ON OR BEFORE 3/26/09						
Posting of Perimeter Identification Signs	L.10.a, E.13.a	90, 37	To include Operator toll-free number, Regional Planning Zoning Enforcement and the SCAQMD. Signage shall comply with Part 10 of Chapter 22.52 of Title 22	Plot Plan Submitted 1/26/09	DRP	200900095 APPROVED 5/18/09 INSPECTION PENDING
Posting of other Required Signage	L.10.c, E.13.c	90-91, 38	Any other signs required by County, State, and Federal regulations. Signage shall comply with Part 10 of Chapter 22.52 of Title 22	Plot Plan Submitted 1/26/09	DRP	200900005 APPROVED 5/18/09 INSPECTED 11/18/09 COMPLETED
Director to establish a MACC	L.20 G.8	94, 66-67	Copies of all monitoring and compliance reports, plans etc. shall be submitted to the MACC	Completed 1/19/09	DRP	COMPLETED
Director to establish a CAP	L.21.a J.1	95, 71-73	A notice of availability of all monitoring and compliance paperwork will be provided to the CAP as soon as available.	Completed 1/19/09	DRP	COMPLETED

90 DAYS - ON OR BEFORE 2/25/09						
Spill Containment Response Training	L.1.c, E.1.b	80, 11	Requires operator to conduct training and have available at all times sufficient equipment and facilities to respond to a spill of the largest oil tank.	Completed 2/25/09	DRP	CONDUCTED 11/1/08 CONDUCTED 11/5/09
Odor Minimization Plan	L.2.a (a) E.2.c	80-81, 12-13	Shall address all issues relating to odors from oil operations	Submitted 2/25/09	DRP	200900010 PENDING REVIEW
Propane and Natural Gas Liquids Bullets Fireproofing	L.3.a E.3.b	82-83, 20	Requires fire proofing insulation that has a 2 hour minimum fire rating and an automatic deluge system.	Submitted 2/23/09	LACoFD	APPROVED 3/18/09 COMPLETED
Accumulated Ground Movement Baseline Plan	L.4.d (a)	86	The plan shall identify the survey measurement parameters.	Submitted 2/23/09	DPW DOGGR	APPROVED 11/18/09 APPROVED 11/30/09 COMPLETED
Insurance Programs	G.4	63-64	Provide evidence of insurance coverage that meets County requirements.	Submitted 2/25/09	DRP	APPROVED 5/12/09 NEW CERTIFICATE PENDING
Establish an information Website	L.21.b J.2.c	95, 73	Requires operator to maintain and update information on general operations and drilling/production activities.	Completed 1/20/09	DRP	COMPLETED

120 DAYS - ON OR BEFORE 3/27/09						
Fire Protection Capabilities Audit	L.1.a	79	Audit results and corrective action plans submitted to Fire Chief in compliance with applicable codes. Requires monthly updates on the corrective action plan until completion.	Submitted 3/26/09	LACoFD	APPROVED: ON FILE VERIFIED 9/17/09 COMPLETED
CAN (Community Alert Notification) System Design	L.1.b (a) E.1.a	79-80, 11	Develop a system for the automatic notification of area residents and businesses in the event of an emergency at the oil field.	Submitted 3/26/09	LACoFD	VERIFIED 9/17/09 COMPLETED

11/10/09

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COMPLIANCE REQUIREMENT	CSD SECTION	CSD PARAGRAPH	DESCRIPTION	DATE SUBMITTED	REGULATORY AGENCY	DRP REVIEW STATUS
Application for Meteorological Station	L.2.d (a) E.2.j	81-82, 17-18	Design of the meteorological station shall meet all EPA and SCAQMD guidelines	Submitted 3/26/09	SCAQMD	APPROVED 7/21/09 COMPLETED
Well Amortization Report	L.2.f E.2.n	82, 19	Inventory all existing wells located within 400 ft from developed areas or 20 ft from any public roadway and provide amortization/abandonment schedule based on useful economic life.	Submitted 3/26/09	DRP	COMPLETED
Gas Plant Audit and Seismic Assessment	L.3.b	83-84	Audit results and corrective action plans submitted to Fire Chief in compliance with applicable codes. Requires monthly updates to the corrective action plan until completion.	Extension Granted: Submitted 4/6/09	LACoFD	APPROVED: ON FILE VERIFIED 9/17/09 COMPLETED
Demonstrate Adequacy of Retention Basins	L.3.d E.3.d.ii	84, 21	Retention Basins must be adequately sized and maintained to handle a 100-year storm event plus a potential spill of the volume of the largest tank that would drain into each basin.	Submitted 3/27/09	DPW	PENDING REVIEW
Application for a new Gas Plant Flare	L.5.b (a)	87-88	Capable of handling the full volume of gas without elevating vibration levels or low-frequency ambient noise levels at the outer boundary line.	Submitted 3/26/09	SCAQMD	PENDING REVIEW
Archaeological Training Materials (Cultural Resources)	L.7.a E.8.b	89, 34	Personnel involved in ground disturbance activities shall receive cultural resources training. Training materials to be created by a qualified archaeologist.	Submitted 3/26/09	DRP	COMPLETED
Fugitive Dust Control Plan	L.2.e E.2.p	82, 19-20	Comply with SCAQMD Fugitive Dust Control Measures.	Submitted 3/26/09	SCAQMD	20090001 PENDING REVIEW
No Littering Signs	L.10.e E.13.e	91, 38	Shall be posted at all oil field entrances. Signage shall comply with Part 10 of Chapter 22.52 of Title 22	Plot Plan Submitted 1/26/09	DRP	200900005 APPROVED 5/18/09 INSPECTED 11/18/09 COMPLETED
150 Days - ON OR BEFORE 5/26/09						
Oil Tank Pressure Monitoring and Venting System	L.2.c E.2.f	81, 16-17	Operator to ensure that all oil tanks or tanks that could contain oil have a fully operational pressure monitoring system that notifies the operator via an alarm if pressure in the tank gets within 10% of tank relief pressure	Operational 5/26/09	DRP	INSPECTED 6/3/09 COMPLETED
Ground Movement Monitoring Plan	L.4.e E.4.e	86-87, 24-25	Plan for annual surveys of vertical and horizontal ground movement conducted by a licensed surveyor.	Submitted 5/26/09	DOGGR DPW	PENDING REVIEW

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COMPLIANCE REQUIREMENT	CSD Section	CSD Page #	DESCRIPTION	DATE SUBMITTED	REGULATORY AGENCY	DRP REVIEW STATUS
Install Accelerometer	L.4.a E.4.g	84-85, 26	Measures site specific ground accelerations caused by any seismic event in the region and transmits readings in real time to the Caltech Seismological Laboratory.	Operational 5/26/09 Inspection 6/3/09	DRP	COMPLETED
Tank Seismic Assessment	L.4.b	85	Seismic assessment prepared by a licensed engineer of all tanks greater than 5,000 barrels that contain or could contain oil.	Submitted 5/26/09	DPW	PENDING REVIEW
Erosion Control Plan	L.4.c E.4.c	85-86, 23	Plan to prevent mud or other substances from washing into public streets or surrounding property	Submitted 5/26/09	DPW	PENDING REVIEW
Special Status Species and Habitat Protection Plan	L.6.a E.7.b	88, 31	Plan prepared by a qualified biologist to ensure the protection of special status species and habitats	Submitted 5/26/09	DRP	PENDING REVIEW
Updated ERP for Biological Resources	L.6.b E.1.c, E.7.a	88, 12, 30	Update to the ERP that addresses the protection of sensitive biological resources and the procedures that would be used to revegetate any areas disturbed during an oil spill or clean up activities.	Submitted 5/26/09	DRP	PENDING REVIEW
Construction Treatment Plan	L.7.b E.8.c	89, 34-35	Plan prepared by a qualified archaeologist to ensure that any new archaeological discoveries are adequately recorded and evaluated.	Submitted 5/26/09	DRP	PENDING REVIEW
Landscape Plan	L.8 (a)	89-90	Plan prepared by a licensed landscape architect that is consistent with the conceptual design to beautify and screen the oil field	Submitted 5/26/09	DRP	PENDING REVIEW
Oil Field Waste Recycling Plan	L.9 E.11.c	90, 36	Plan to address the recycling of oil field waste.	Submitted 5/26/09	DPW	PENDING REVIEW
Oil Well Identification Signs	L.10.d E.13.d	91, 38	Signs that include well name and number placed at each well location to comply with Part 10 of Ch. 22.52 of Title 22.	Plot Plan Submitted 1/26/09	DRP	PENDING REVIEW
Water Management Plan	L.12 E.18	91, 41-42	The plan includes best management practices, water conservation measures, the use of drip irrigation system, and surface water runoff for dust suppression and landscaping.	Submitted 5/26/09	DPW DRP	PENDING REVIEW
Unused/Abandoned Equipment Removal Plan	L.14 (b)	92	Plan for the removal of equipment that is no longer in service and can be removed.	Submitted 5/26/09	DRP	PENDING REVIEW
Pipelines	L.17.a E.28.f.ii	93, 49	Pipelines which are not enclosed by fence shall be placed underground or covered.	Submitted 5/26/09	LACoFD	VERIFIED 7/16/09 COMPLETED

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COMPLIANCE REQUIREMENT	CSD Section	CSD Page #	DESCRIPTION	DATE SUBMITTED	REGULATORY AGENCY	DRP REVIEW STATUS
Tank Bottom Leak Detection Program	L.18 E.29.e	93, 52	Program for controlling and detecting tank bottom leaks on all tanks at the oil field	Submitted 5/26/09	LACoFD	VERIFIED 9/17/09 COMPLETED
Safety Inspection, Maintenance and Quality Assurance Program (SIMQAP)	L.19.b F.3	94, 58-59	Program provides for inspection of construction techniques, regular maintenance and safety inspections, periodic safety audits, corrosion monitoring and leak detection, and inspections of all trucks carry hazardous and or flammable material prior to loading.	Submitted 5/26/09	LACoFD DRP	APPROVED; ON FILE VERIFIED 9/17/09 COMPLETED
Annual Community Meetings	L.21.c J.2.a	95, 73	Annual meetings to provide the community with updates on oil field operations.	Announced 4/23/09 Held 5/26/09	DRP	COMPLETED
Within 1 Year - ON OR BY 11/27/09						
Secondary Containment for Oil - Tank Areas	L.3.c E.3.d.i	84, 21	All new oil tank areas in the oil field shall have berms or walls able to contain 110% of the largest oil tank volume.	Pending Submittal	DPW LACoFD	PENDING REVIEW
Secondary Containment for Oil - Above Ground Piping	L.3.e E.3.d.ii	84, 21	All above ground piping in the oil field that contains or could contain oil shall be protected by basins, berms, and/or walls.	Pending Submittal	DPW LACoFD	PENDING REVIEW
Groundwater Monitoring Program	L.13 E.19	92, 42	Develop, implement and carry out a groundwater quality monitoring program.	Submitted 8/27/09	RWQCB	APPROVED 11/25/09 COMPLETED
Submit to Fire Chief Plot Plan of all active pipelines regulated by DOT/CSFM	L.17.b E.27.f	93, 49	Plan will be submitted w/n 30 days of any new pipelines or the relocation of an existing pipeline.	Pending Submittal	LACoFD	PENDING REVIEW
Abandoned Well Testing	E.31	53	Conduct annual hydrocarbon vapor testing of areas within the oil field that contain abandoned well.	Pending Submittal	DRP, DOGGR	PENDING REVIEW
Newsletter	J.2.b.	73	Operator to publish an informational newsletter annually.	Submitted 5/26/09	DRP	COMPLETED

3. Ombudsperson. The operator shall designate employees or authorized agents to serve as ombudspersons to respond to questions and concerns concerning the oil operations. Each ombudsperson shall be familiar with all the provisions of this section and all conditions of approval related to permits and approvals issued by the county or the State of California. It shall be the further responsibility of the ombudsperson to facilitate, to the extent feasible, the prompt resolution of any issues that may arise relating to the above-stated matters or the impacts of the oil operations. The name, title, email address, and telephone number of the ombudsperson shall be posted on the oil field web site, prominently displayed in the newsletter, distributed twice per year to the CAP and MACC, and provided to any other persons requesting such information. An ombudsperson shall be available at all times, and shall respond within one hour after an initial call. An ombudsperson shall also meet at reasonable times with interested parties in an attempt to resolve issues related to oil operations. An ombudsperson shall have authority to initiate a response on behalf of the operator in all foreseeable matters. The operator shall be required to maintain a written log of all calls to the ombudspersons registering complaints or concerns regarding oil operations or other matters. The log shall include the complainant's name, date, time, phone number, nature of complaint, and the response or resolution offered. A copy of the log shall be provided to the director, the MACC, and the CAP on a quarterly basis.

OMBUDSPERSON RESPONSIBILITIES

- a) Designated operator employee or agent
- b) Responds to all questions and concerns related to oil operations
- c) Must be familiar with CSD provisions
- d) Must be familiar with all conditions of approval related to permits and approvals issued by County or State
- e) Facilitates, as feasible, the prompt resolution of issues related to oil operations
- f) Contact info posted on website
- g) Contact info prominently displayed in newsletter
- h) Contact info distributed to CAP and MACC twice per year
- i) Contact info distributed to any other person requesting
- j) Available at all times
- k) Responds within 1 hour of initial call
- l) Meet at reasonable times with interest parties in an attempt to resolve issues related to operations
- m) Has authority to initiate response on behalf of operator in all foreseeable matters
- n) Maintains written log of all calls of complaints or concerns regarding operations or other matters
- o) Complainants name, date time phone number, nature of complaint and response or resolution offered.
- p) Copy of complaint log provided to Director, CAP and MACC on a quarterly basis

COMMUNITY STANDARD DISTRICT
COMPLAINT LOG

Fourth Quarter

REFERENCE NUMBER	DATE/ TIME	NAME (LAST, FIRST)	PHONE NUMBER	TYPE OF COMPLAINT	PXP ACTION	CALLER RESPONSE	CSD REPORTING	DATE/ TIME REPORTED	COMMENTS
0916	08/28/09 2245	[REDACTED]	[REDACTED]	Noise Ladeca Crest/ Hobbs Park	Noise complaint received during the CAB meeting. Investigation found all equipment operating properly. The investigation is ongoing and we will remain in contact with the homeowner.	[REDACTED] Spoke to [REDACTED] told [REDACTED] I would follow up either Friday or Monday. [REDACTED] stated that would be fine.	emailed: DRG (Clandowski)	08/29/09 0927	
					(lp)		emailed: DRG (Ifreeman)	08/28/09 0927	
0917	09/17/09 2307	[REDACTED]	[REDACTED]	Odor Ladeca Crest	Call returned [REDACTED] and began an investigation. Two operators checked all equipment in the area and detected no odors or source. Returned [REDACTED] call 30 min. later to inform [REDACTED] of the status of the investigation and to inquire if the odor was still present. [REDACTED] indicated the odor was gone. (BG)		emailed: AGMO (Mherandez)	09/18/09 1548	
							emailed: DAD (Ifreeman)	09/18/09 1548	

REFERENCE NUMBER	DATE/TIME	NAME (LAST, FIRST)	PHONE NUMBER	TYPE OF COMPLAINT	PXP ACTION	CALLER RESPONSE	CSD REPORTING	DATE/ TIME REPORTED	COMMENTS
O918	09/19/09 12:15	[REDACTED], [REDACTED] (Armo Inspec)	909 396-2370	Odor windblow fills (Arch Cast)	12:15 Armo Inspec. Arrived at the Main gate to inspect the gate and odor com- plaint received to their 800 number at 11:00. PXP Operator met the inspector at the gate where the inspector asked if any work was taking place or if any breakdowns had been reported. The operator in- formed the ins- pector that no work is conduct- ed on Sat. and all equipment was operating properly.		emailed: Armo (mherandez) emailed : O&O (Ifreeman)	09/21/09 1404	When at the callers home the Armo inspector detected a slight odor and the wind was blowing S/W
					The inspector asked what the weather was like that morn- ing, it was foggy and overcast. The inspector stated due to the humidity the odor may have been stronger in the morning. Roads were made of 0630 and no odors were de- tected.				

REFERENCE NUMBER	DATE/ TIME	NAME (LAST, FIRST)	PHONE NUMBER	TYPE OF COMPLAINT	PXP ACTION	CALLER RESPONSE	CSD REPORTING	DATE/ TIME REPORTED	COMMENTS
0919	09/23/09 2219	[REDACTED]	[REDACTED]	Noise Ladera Crest	Field investigation. All equipment was operating in working order.	PXP returned call (09/24/09) to report the findings of the investigation.	emailed: DRR (lfreeman)	10/01/09 1735	The call to the 800 number was reported at the location of La Cienega and Fairfax.
0920	09/23/09 1545	[REDACTED]	[REDACTED]	Odor Stockton and La Brea	PXP operators began a field investigation to locate the source. They also traveled east on Stockton between La Cienega and La Brea. Faint skunk odor was detected, that was not lost week (56)	[REDACTED] call was received 09/23. A follow up placed 9/29 to report the findings of the investigation.	emailed: DRR (lfreeman)	09/29/09 0852	1650 - 09/23 as Darrin Inspectors arrived at the field to conduct and investigation based on the odor complaint. No odors were detected.
0921	10/01/09 0844	[REDACTED]	[REDACTED]	Odor La Cienega between Hahn Park and Stockton	PXP operators began an investigation of the field to locate the source. The callers route was driven and the perimeter inside the fence line. No odor was detected and all equipment was operating (56)	[REDACTED] call was received to report to inform [REDACTED] of the outcome of the investigation.	emailed: DRR (lfreeman)	10/01/09 1739	
							emailed: Darrin (mherandez)	10/01/09 1739	

REFERENCE NUMBER	DATE/ TIME	NAME (LAST, FIRST)	PHONE NUMBER	TYPE OF COMPLAINT	PXP ACTION	CALLER RESPONSE	CSD REPORTING	DATE/ TIME REPORTED	COMMENTS
0922	10/01/09 0600	[REDACTED] (AGMO Inspector)	[REDACTED]	Odor	AGMO Inspector arrived at the field on 10/03/09 at 0915 regarding a strong odor complaint received at 0600 on 10/01/09 from someone living near the Cemetery. (PG)	PXR's Operator drove the inspector to the area of the complaint as requested, the inspector did notice a slight odor but stated it wasn't enough to warrant a complaint.	emailed: DR2 (Freeman) emailed: AGMO (Mherandez)	10/05/09 1340 10/05/09 1340	
0923	10/02/09 2350	[REDACTED] (AGMO Inspector)	[REDACTED]	Odor Ladera Crest	AGMO Inspector arrived at the field on 10/03/09 at 0915 regarding a strong odor complaint, [REDACTED] received the call just before midnight from someone in Ladera Crest (PG)	PXR's Operator drove the inspector to the requested area where [REDACTED] did notice a slight odor but not enough to warrant a complaint.	emailed: DR2 (Freeman) emailed: AGMO (Mherandez)	10/05/09 1540	
0924	10/04/09 2030	[REDACTED] (AGMO Inspector)	[REDACTED]	Odor Ladera Crest	AGMO Inspector spoke with an Operator regarding an odor complaint. All equipment was in working order. (PG)		emailed: DR2 (Freeman) emailed (AGMO) (Mherandez)	10/04/09 1549	

REFERENCE NUMBER	DATE/ TIME	NAME (LAST, FIRST)	PHONE NUMBER	TYPE OF COMPLAINT	PXP ACTION	CALLER RESPONSE	CSD REPORTING	DATE/ TIME REPORTED	COMMENTS
0925	10/17/09 0658	[REDACTED]	[REDACTED]	Noise Ladera Crest	Refused [REDACTED] call at 0732, where [REDACTED] stated that he heard noise coming from the oil field. [REDACTED] was informed that the Operator on duty last night would not return until 1700 and we would call the Operator current duty and also call the operator on duty last night when [REDACTED] is heard at 1700 (19)	Refused [REDACTED] call at 1809 as requested to inform [REDACTED] that we had spoken with both operators and based on their investigation everything was in working order and advised [REDACTED] to please call if the noise was heard again	emailed: LACPH (Celandowski)	10/19/09 0800	
0926	10/17/09 2340	[REDACTED]	[REDACTED]	Noise Ladera Crest	2340 [REDACTED] called the 800 number to report a loud noise at a engine room. [REDACTED] call was refused at 1210, where the details were taken and a field investigation would begin. [REDACTED] was advised that pending the outcome of the investigation a return call to [REDACTED] may take place later in the morning. (SG)	Thruled as for the returning his call,	emailed: LACPH (Celandowski)	10/19/09 0800	
							emailed: DAE (Freeeman)	10/19/09 0800	

REFERENCE NUMBER	DATE/ TIME	NAME (LAST, FIRST)	PHONE NUMBER	TYPE OF COMPLAINT	PXP ACTION	CALLER RESPONSE	CSD REPORTING	DATE/ TIME REPORTED	COMMENTS
0927	10/22/09 2235	[REDACTED] (Armando Inspecc)	[REDACTED]	Odor Stocker and La Cienega	Armando Inspecc arrived at the field to investigate for odor complaints from motorist who called their 800 number. As requested a Producer Ops Operator drove the Inspector inside the perimeter of the field along La Cienega, where the Armando Inspecc stated he did smell a slight odor.		emailed: ORP (Lifeson and)	10/23/09 1527	Upon further investigation, it was determined which lines run through the immediate area. PXP Operations used an odor detector in an attempt to locate the source, and when unable to identify the source of the odor, Dig Alert was promptly initiated in order to further investigate the possible source of the odor. The areas excavated and no source was detected.
0928	10/27/09 1900	[REDACTED] (Armando Inspecc)	[REDACTED]	Dust Windsor Hills	Armando Inspecc arrived at the field to investigate a dust complaint from a resident who called their 800 number when at the home of the caller the inspector saw the wind speed from 30-40 mph, and asked		emailed: ORP (phachiva)	10/28/09 1712	
							emailed: Armando (mherandez)	10/28/09 1712	

REFERENCE NUMBER	DATE/ TIME	NAME (LAST, FIRST)	PHONE NUMBER	TYPE OF COMPLAINT	PXP ACTION	CALLER RESPONSE	CSD REPORTING	DATE/ TIME REPORTED	COMMENTS
					if we were performing any work outside normal production. No unusual activities were occurring at the time of the complaint				The AGMD Inspector asked if we watered the roads and the operator replied during daylight hours. The inspector did say we must be mindful of fugitive dust.
0929	10/27/09 2010	[REDACTED]	[REDACTED]	Dust Stocker Street	(S6) [REDACTED] called the 800 number to report dust blowing along Stoker Street. PXP Operator was notified, where the Operator informed EHI's Staff that as AGMD Inspector had left the field 30 min prior and that all work had stopped at 1700. And as soon as they were in a timeframe to cover water truck they would begin.	(S6) [REDACTED] was returned the following morning at 1013 where [REDACTED] asked if any work was being done on the road during the time of the complaint. It was explained that no was taking place and due to the restrictive hours truck activities on the field we were unable to cover water truck during the evening.	emailed: Dae (phachira)	10/28/09 1712	Based on weather conditions throughout the entire La Balsa AGMD issued wind-blown dust and ash advisory warning for the region.
0930	11/03/09 0534	[REDACTED]	[REDACTED]	Noise Ladera Crest	(S6) [REDACTED] called the 800 number to report a high pitched sound that occurred during the night and into the morning. PXP operators and EHI's staff began investigation, all equipment was working order (S6)	(19) [REDACTED] called at 0805 and left a voice message. Called [REDACTED] again at 1245 and spoke with [REDACTED] where [REDACTED] explained that noise level was 0200-0300, we re-	emailed: Police Health (Clanadoski)	11/03/09 1045	
	11/03/09 1045					emailed: DAP (phachira)			

REFERENCE NUMBER	DATE/TIME	NAME (LAST, FIRST)	PHONE NUMBER	TYPE OF COMPLAINT	PXP ACTION	CALLER RESPONSE	CSD REPORTING	DATE/TIME REPORTED	COMMENTS
						ported to [redacted] that all equipment was in working order, and that the operators were still in the process of rechecking belts and if [redacted] could call [redacted] back. 1734 spoke to [redacted] that no equipment had to be replaced and to please call the 800 num. per at the time [redacted] heard the noise.			
						(10) Follow up to [redacted] call to the 800 number and email was placed the following morning where the [redacted] of	emailed: Public Health (Cladosowski)	11/12/09 1650	
0931	11/18/09 1942 (800 num.) 11/18/09 2426 (email to [redacted] on [redacted])	[redacted]	[redacted]	Noise Ladera Crest	1946 [redacted] call was returned where [redacted] reported a whining noise was especially loud, the production operator checked the immediate area and reported that [redacted]		emailed: OPR (freeman)	11/19/09 1650	

REFERENCE NUMBER	DATE/TIME	NAME (LAST, FIRST)	PHONE NUMBER	TYPE OF COMPLAINT	PXP ACTION	CALLER RESPONSE	CSD REPORTING	DATE/TIME REPORTED	COMMENTS
					a belt on a well was being checked and the well would be shut down and belt replaced.	of the investigation was detailed			
					(BB)				
0932	11/19/09 2015	[REDACTED] (Aamod Ins.)	[REDACTED]	Odor/noise Hahn Park	Aamod Inspect. arrived at the field at 2300 hours regarding a noise and odor complaint received to their 800 num. the Aamod Inspect. and PXP operator drove the area adjacent to the park and detected no odors or noise out of the ordinary. the inspector asked if any break-downs had occurred.		emailed: Dublin (Cladonowski) emailed: Aamod (Meredith) emailed: DRP (freeman)	11/20/09 1631 11/20/09 1631 11/20/09 1631	The call was placed by people leaving the CAP meeting held at the park.
					noise had.				
					(SC)				

[illegible]