

# SUBDIVISIONS LA COUNTY PRE-APPLICATION COUNSELING SUPPLEMENTAL FORM

**INFORMATION:**

An online **DRP - Base Application - Subdivisions** must be completed via EPIC-LA (<https://epicla.lacounty.gov>). Incomplete applications will not be accepted. Please refer to "File An Application" ([planning.lacounty.gov/how-do-i/file-an-application](http://planning.lacounty.gov/how-do-i/file-an-application)).

Applicants are advised to consult with planning staff prior to applying at **213-974-6411** or [info@planning.lacounty.gov](mailto:info@planning.lacounty.gov).

**REQUIRED ITEMS:**

1. A conceptual tentative map. The plan should be to scale and must depict, at minimum, all existing structures and the new lots and/or condominium units to be created.
2. For projects located in a Significant Ecological Area (SEA), one (1) biological constraints map (BCM), drawn to scale, that depicts the requirements listed in Chapter 6 of the SEA Implementation Guide with project proposal overlain. Provide one digital copy in PDF format and another in GIS useable format – .shp, .gdb, .kml/.kmz, .dwg.
3. A minimum of four (4) color photographs of the project site.

**1. Project Information (Información Del Proyecto)**

Size of Project Site:

Total number of new Lots:      Buildings:      and Dwelling Units:  
 Residential    Commercial    Industrial    Mixed-Use    Condo Conversion    Affordable/Senior Housing  
 Other (describe):  
 Project description

Are there any existing buildings or improvements on the site? If yes, will they be demolished or remain?

**2. Disclaimer (Limitación de Responsabilidad)**

1. The LA County Pre-Application Counseling meeting is for advisory purposes only and does not entitle you to subdivision approval.
2. Failure to attend the meeting within 15 minutes of the scheduled time will be considered a no show. **NO REFUNDS** will be provided.
3. A request to cancel or reschedule the appointment must be made by email or by telephone **AT LEAST ONE FULL WEEK** prior to the meeting. We can be reached at (213) 974-6433 or by email [subdivisions@planning.lacounty.gov](mailto:subdivisions@planning.lacounty.gov) Our office hours are Monday-Thursday 7:30am to 5:30pm.

**I hereby agree to unconditionally accept the above terms and conditions by signing this disclaimer.**

**Signature of applicant:**