

INFORMATION:

An online **DRP – Base Application – Permits and Reviews** must be completed via EPIC-LA (<https://epicla.lacounty.gov>). Incomplete applications will not be accepted. Please refer to “File an Application” (planning.lacounty.gov/how-do-i/file-an-application).

Applicants are advised to consult with planning staff prior to applying at **213-974-6411** or info@planning.lacounty.gov.

The following items must be uploaded to your application:

1. [Owner Acknowledgment Form](#)
2. Architectural plans: Include a site plan, floor plan, and elevations. Plans must be drawn to scale and combined into one PDF. Depict the following:
 - (a) Location, dimension, height, and use of all existing and proposed buildings and structures on subject property,
 - (b) All setbacks should be called out clearly on the plans
 - (b) Softscape landscaping, and
 - (d) All onsite and offsite oak trees (see oak tree diagram attachment for instructions).
3. At least six different color photographs (no aerial photos) of the entire subject property AND the area within the subject property proposed for development. Include a photo key and location of the photos.
4. [Yard Modification Findings](#).
5. Examples of adjoining or nearby properties with similar yards and setbacks. Must include location (address or Assessor Parcel Number) and photos.
6. [Environmental Assessment Information Form](#).
7. A signed [Yard Modification Acknowledgement Form](#).