



Los Angeles County Department of Regional Planning

## Water Well Applications

Regional Planning and Public Health Referral Policy

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Effective June 10, 2021, the County Department of Public Health Environmental Health Division (DPH) *"Application for Well/Exploration Hole Permit"* has been updated to include a referral to be completed by the County Department of Regional Planning (DRP).

This update was to help customers prevent making costly mistakes in the development of their properties. Often, a customer will apply for a well permit prior to submitting a development permit application and/or before conducting any research about the property's allowable land-uses. With DPH's referral to DRP early in the development process, DRP can help the customer with the land use permit process and provide information on applicable development standards and community districts or plant/tree protections that may apply.

### **WATER WELL APPLICATION PROCESSING:**

The *"Application for Well/Exploration Hole Permit"* form should be submitted to DRP first (and before the project is referred to the Water Master, where applicable). Anyone (e.g., the applicant, landowner, well driller, DPH staff, etc.) can submit the form. At this time, there is no fee associated with the DRP referral.

To submit the form to DRP, please follow the instructions on the "Well/Exploration Hole Permit Submission Process" page of the PH form, which reads: "Please fill out the Application and submit to DRP online at <https://epicla.lacounty.gov/SelfService/#/home>."

For your convenience, here are detailed instructions:

- Register at <https://epicla.lacounty.gov/SelfService/#/home>
- Fill out the Regional Planning - Base Application (RPAP) (found under "Apply" then "Plans")
- Upload the completed *"Application for Well/Exploration Hole Permit"* to the RPAP.
- A DRP Planner will be assigned to review your application.

The DRP Planner will verify whether or not the property has an approved land use (existing or new) that is compatible with what is shown on the *"Application for Well/Exploration Hole Permit"*.

If found compatible, DRP will upload the completed form to EPIC-LA, where it can be accessed by the public and DPH, and the water well application can proceed.

If found not compatible, DRP will notify the contact listed in EPIC-LA and provide next steps for working with DRP before continuing with the water well application.

### **QUESTIONS:**

For questions or clarification, please contact [info@planning.lacounty.gov](mailto:info@planning.lacounty.gov).

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