

**INFORMATION:**

An online **DRP - Base Application - Permits and Reviews** must be completed via EPIC-LA (<https://epicla.lacounty.gov>). Incomplete applications will not be accepted. Please refer to "File an Application" ([planning.lacounty.gov/how-do-i/file-an-application](https://planning.lacounty.gov/how-do-i/file-an-application)).

Applicants are advised to consult with planning staff prior to applying at **213-974-6411** or [info@planning.lacounty.gov](mailto:info@planning.lacounty.gov).

The following items must be uploaded to your application:

1. [Owner Acknowledgment Form](#)
2. [Minor Parking Deviation Statement of Findings](#)
3. [Minor Parking Deviation Information](#), signed
4. Architectural Plans combined into one PDF. Include a site plan, floor plan, and elevations drawn to scale (for example 1/8"=1'), including:
  - (a) All existing uses on site and floor area.
  - (b) Occupancy load determination from Los Angeles County Department of Public Works, Building and Safety Division (applicable to eating establishments, entertainment uses, bars, nightclubs, churches, auditoriums and any other public assembly uses).
5. At least six different color photographs (no aerial photos) of the entire subject property AND the area within the subject property proposed for development. Include a photo key and location of the photos.
6. Concurrent Site Plan Review application is required. Refer to [Land Use Application Checklist](#).