

# LOT LINE ADJUSTMENT CERTIFICATE OF COMPLIANCE SUPPLEMENTAL FORM

**INFORMATION:**

An online **DRP - Base Application - Permits and Reviews** must be completed via EPIC-LA (<https://epicla.lacounty.gov>). Incomplete applications will not be accepted. Please refer to "File An Application" ([planning.lacounty.gov/how-do-i/file-an-application](http://planning.lacounty.gov/how-do-i/file-an-application)).

Applicants are advised to consult with planning staff prior to applying at **213-974-6411** or [info@planning.lacounty.gov](mailto:info@planning.lacounty.gov).

Complete all sections (typed/legibly printed by hand) and upload this form and required documents to the Base Application. Must include signatures of all property owners (attach additional complete applications for separate ownership).

|                |  |
|----------------|--|
| Applicant Name | Subject property (Assessor's Parcel Numbers) |
|----------------|--|

CERTIFICATE OF COMPLIANCE NO. (IF APPLICABLE)

PARCEL SIZE

**REASON FOR REQUESTED LOT LINE ADJUSTMENT**

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**OWNER'S CONSENT**

I hereby certify under penalty of perjury that I have read the information below and that:

- 1. I understand that I must provide original wet signatures of all owners on record on the attached Request for Certificate of Compliance Lot Line Adjustment signature page.**
- 2. I understand that I must provide conveyance deeds to effectuate the Lot Line Adjustment Certificate of Compliance to be included with the recordation of the Lot Line Adjustment Certificate of Compliance:**

**A CONVEYANCE DEED SHALL BE RECORDED FOR EACH LOT AFFECTED BY THE LOT LINE ADJUSTMENT AS REQUIRED BY SECTION 66412 OF THE CALIFORNIA SUBDIVISION MAP ACT. THE LOT LINE ADJUSTMENT DOES NOT BECOME EFFECTIVE AND WILL NOT BE REFLECTED ON ASSESSOR'S PARCEL MAPS UNTIL THE RECORDING OF THE CONVEYANCE DEEDS HAS BEEN COMPLETED.**

**EACH CONVEYANCE DEED MUST INCLUDE A REVISED LEGAL DESCRIPTION THAT ACCURATELY REFLECTS THE NEW LEGAL DESCRIPTIONS INCLUDED WITH THE RECORDED LOT LINE ADJUSTMENT DOCUMENT.**

**PROPERTY OWNERS ARE ADVISED TO NOTIFY THEIR LENDERS UPON RECORDATION OF CONVEYANCE DEEDS.**

- 3. I understand that all items noted on the Lot Line Adjustment Certificate of Compliance Checklist must be included with my application; and**
- 4. I understand that the wet signature page of the Certificate of Compliance application must be signed by all owners on record and mailed to Regional Planning as requested by staff. The Lot Line Adjustment Certificate of Compliance will not be recorded without the original signature(s).**

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**REQUIRED SIGNATURE(S)**

**I, the owner of the subject property, have read, understand, and consent to the submission of this application:**

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**SIGNATURE (REQUIRED)**

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**PRINT NAME**

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**DATE**



RECORDING REQUESTED BY:

Department of Regional Planning  
320 West Temple Street  
Room 1360, Hall of Records  
Los Angeles, California 90012

WHEN RECORDED MAIL TO:

Name:

Mailing  
Address:  
City, State  
Zip Code:

SPACE ABOVE THIS LINE FOR RECORDER'S USE

## CERTIFICATE OF COMPLIANCE

### REQUEST FOR CERTIFICATE OF COMPLIANCE FOR LOT LINE ADJUSTMENT

CERTIFICATE OF COMPLIANCE NO. \_\_\_\_\_

I/We the undersigned owner(s) of record in the following described property within the unincorporated territory of the County of Los Angeles, hereby REQUEST to adjust existing property lines of the following described parcels:

|                                 |                                 |                                 |
|---------------------------------|---------------------------------|---------------------------------|
| _____<br>Signature              | _____<br>Signature              | _____<br>Signature              |
| _____<br>Name(typed or printed) | _____<br>Name(typed or printed) | _____<br>Name(typed or printed) |
| _____<br>Date                   | _____<br>Date                   | _____<br>Date                   |
| _____<br>Signature              | _____<br>Signature              | _____<br>Signature              |
| _____<br>Name(typed or printed) | _____<br>Name(typed or printed) | _____<br>Name(typed or printed) |
| _____<br>Date                   | _____<br>Date                   | _____<br>Date                   |

LEGAL DESCRIPTION OF NEW PARCELS  
(TYPED)

**REFER TO ATTACHED EXHIBIT "A" & EXHIBIT "B"**