

**INFORMATION:**

An online **DRP – Base Application - Subdivisions** must be completed via EPIC-LA (<https://epicla.lacounty.gov>) Incomplete applications will not be accepted. Please refer to "File an Application" ([planning.lacounty.gov/how-do-i/file-an-application](https://planning.lacounty.gov/how-do-i/file-an-application)).

Applicants are advised to consult with planning staff prior to applying at **213-974-6411** or [subdivisions@planning.lacounty.gov](mailto:subdivisions@planning.lacounty.gov).

- Complete the checklist below.
- Once submitted the assigned Planner will contact you directly.

**Please provide the following:**

1. [Owner Acknowledgment Form](#).
2. Proposed Map. Refer to the [Subdivisions Application Checklist](#) for map requirements.
3. Copy of the Approved Map.
4. A memo from a CEQA Consultant substantiating how the following does not increase the environmental impacts of a project:
  - Substantial negative impacts to the surrounding neighborhood,
  - Substantial negative environmental impacts,
  - A change to the approved use or a significant change to project design,
  - A detrimental change to the basis on which the environmental determination for the project was made, or
  - A change to the basis upon which the review authority made the findings for approval of the project.
5. Detailed narrative of the proposed changes. Refer to the Interpretation Memo for more information.