

**INFORMATION:**

An online **DRP - Base Application - Permits and Reviews** must be completed via EPIC-LA (<https://epicla.lacounty.gov>). Incomplete applications will not be accepted. Please refer to "File an Application" ([planning.lacounty.gov/how-do-i/file-an-application](http://planning.lacounty.gov/how-do-i/file-an-application)).

Applicants are advised to consult with planning staff prior to applying at **213-974-6411** or [info@planning.lacounty.gov](mailto:info@planning.lacounty.gov).

The following items must be uploaded:

- 1. [La Crescenta-Montrose CSD Modification Statement of Findings](#)
- 2. [Owner Acknowledgement Form](#)
- 3. Architectural plans  
Include a site plan, floor plan, and elevations. Plans must be drawn to scale and combined into one PDF.  
Depict the following:
  - (a) Location, dimension, height, and use of all existing and proposed buildings and structures on subject property,
  - (b) Table listing the front yard setbacks of all residentially zoned properties on the same side of the street, on the same block,
  - (c) Softscape landscaping, and
  - (d) All onsite and offsite oak trees (see oak tree diagram attachment for instructions).
- 4. One digital copy of the plans, PDF format
- 5. At least six (6) different color photographs (no aerial photos) of the entire subject property AND area proposed for development within the property. Include a photo key and location of subject photos.
- 6. Copy of the Grant Deed if ownership has recently changed
- 7. [Ownership and Consent Affidavit](#)
- 8. [Environmental Assessment Information Form](#) and fee