## **EPIC-LA How-To Register**

1. Go to Registration page, enter email address, certify the information is accurate and go to your inbox to verify email entered and continue with registration process.

Registration
Step 1 of 5: Email Address
Please provide the information requested so we can automatically create your account. After your account is created, you can then conduct your planning, permitting, and inspection business online with the County. If you need help, we have a YouTube video that may help: https://lacounty.gov.
Email 1 Next
Please check your e-mail. The confirm email link in the body of the e-mail must be clicked to move to the next step of the registration process.

2. Click on Confirm link from email received from "donotreply@lacounty.gov"

• Citizen Self Service New User Account Confirmation	У 🗶
• donotreply@lacounty.gov To: a	<b>a</b> ×
You are receiving this automated e-mail based on a user registration reservice tool for our jurisdiction. The purpose of this confirmation is to we the initial user registration process is the correct e-mail address for yo continue to the next step of the user registration process.	request that we received for the Citizen Self validate the e-mail address that was provided in our user account. Please click the link below to
Confirm <sup>2</sup>	

- 3. Fill in form from Step 2 4
  - a. Check the box Captcha "I'm not a robot" box.

So Angeles County + Electronic Permitting & Inspections				C	Good Morn	ning, Guest <del>-</del>
Home Apply - Transportation Building	Permit Help Customer Survey	Map Pay Invoices	Report	Search <b>Q</b>	Help 🔻	Calendar 🧿
Registration						
Step 2 of 4: Login information						
	i'm not a robot	reCAPTCHA Priesy-Tems				REQUIRED
* Username						
* Password						
* Confirm Password						
Email	3@gmail.com					
	Next					

## b. Continue with Personal Information:

Registration		
Step 3 of 5: Personal Info		
		*REQUIRED
* First Name		
Middle Name		
* Last Name		
Company		
* Contact Preference	-Select Contact Preference	
* Email Address		
Additional Contact Information		
	Back Next	

c. For address, enter mailing address and select "Location" in Address type:

Country Type	US	,
House Number		
Direction		•
Street Name		
Street Type		,
Post Direction		5
Unit/Suite		
City		
State		
Zip Code		
Address Type	Location	

## 4. Then click Submit to complete registration:

