October 22, 2018

TO: Joseph Horvath, Administrative Deputy
   Department of Regional Planning

FROM: Connie Fee
   Assistant Auditor-Controller

SUBJECT: FISCAL YEAR 2018-19 ADMINISTRATIVE FEE FOR DENSITY BONUS PROJECTS

As requested, we reviewed the Fiscal Year 2018-19 calculations of the administrative fee for Density Bonus Projects. The methodology used to calculate the fees appears reasonable. However, we are unable to validate the costs used in the fee study because they include the salary, employee benefits and overhead costs incurred by the Community Development Commission and are not costs of the County.

If you have any questions please contact me, or your staff may call Rachelle Anema at (213) 974-8327.

CY:RA
H:\Cost Acctg\RATE\Regional Planning\2018-19\Density Bonus Fee.docx