



Los Angeles County  
Department of Regional Planning



*Planning for the Challenges Ahead*

July 8, 2010

Richard J. Bruckner  
Director

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

Mark Anderson  
Hales-Anderson Investment Properties  
2852 Foothill Boulevard  
La Crescenta, CA 91214

Dear Mr. Anderson,

**SUBJECT: PROJECT NUMBER PM070971 – (5)  
OAK TREE PERMIT CASE NO. 200900003**  
To encroach into the protected zone of three oak trees (one heritage oak) for the construction of a single-family residence, driveway, utility trenches, rear yard fence, and temporary power pole in the R-1-7,500 (Single-Family Residence—7,500 Square Feet Minimum Required Lot Area) zone.

This is to inform you that the above-described application has been **APPROVED** by the Los Angeles County Hearing Officer on July 6, 2010, per Section 22.56.2050 of the Los Angeles County Code. Documents pertaining to this permit are enclosed.

Your attention is called to the following:

1. Condition No. 5, requiring acceptance by the owner of the property of all conditions of this permit. The affidavit accepting those conditions must be returned to the Department of Regional Planning, along with evidence that the conditions have been recorded in the Los Angeles County Recorder's office, within 60 days of the date of approval;
2. Condition No. 40, imposing expiration date for this grant;
3. That during the 14 day period ending at 5:00 p.m. on July 20, 2010, the action of the Hearing Officer may be appealed by any dissatisfied person to the Los Angeles County Regional Planning Commission at Commission Services, Room 1350, 320 West Temple Street, Los Angeles, California, 90012, telephone (213) 974-6409.

Sincerely,

DEPARTMENT OF REGIONAL PLANNING  
Richard J. Bruckner  
Director

Susan Tae, AICP  
Supervising Regional Planner  
Land Divisions Section

SMT:dck

Enclosures: Conditions, Findings, Affidavit (for permittee's completion).

c: Zoning Enforcement, Hearing Officer

**FINDINGS OF THE HEARING OFFICER  
COUNTY OF LOS ANGELES  
PROJECT NO. PM070971-(5)  
OAK TREE PERMIT CASE NO. 200900003**

1. A Hearing Officer of Los Angeles County, Ms. Gina Natoli, conducted a duly noticed public hearing in the matter of Oak Tree Permit Case No. 200900003 ("OTP 200900003") on April 20, 2010, June 1, 2010, and July 6, 2010.
2. The subject site is located at 2748 Frances Avenue, La Crescenta, within the La Crescenta-Montrose Community Standards District ("CSD"), in the La Crescenta Zoned District.
3. The rectangular property is 0.38 gross acres (0.38 net acres) in size with topography sloping slightly to the south. The site is vacant.
4. OTP 200900003 is a request to authorize encroachment into the protected zone of three trees of the Oak genus (*Quercus agrifolia*) identified as tree numbers 3, 4, and 6 on the applicant's Oak Tree Report prepared by Randy Smith, dated April 6, 2009, revised January 15, 2010, and amended May 12, 2010 ("Oak Tree Report"). Oak tree no. 6 is a heritage oak. Oak tree nos. 1, 2, 7, 8, and 9 will not be affected by the proposed construction. Oak tree number 5 is unhealthy and is below the size protected by the Los Angeles County Oak Tree Ordinance and may be removed. No mitigation trees are required to compensate for this removal.
5. OTP 200900003 is associated with Plot Plan Case No. 200900478, a proposal to construct a single-family residence on the subject property.
6. The applicant has submitted an Oak Tree Report that identifies and evaluates nine oak trees on the subject property.
7. The applicant has submitted an oak tree permit burden of proof to support his request for the oak tree permit.
8. The Los Angeles County Forester and Fire Warden ("Forester") has reviewed the Oak Tree Report and determined that the document is accurate and complete as to the location, size, condition and species of the oak trees on the site. The Forester has recommended approval of the requested oak tree encroachments, subject to recommended conditions of approval.
9. The locations of the encroached oak trees are identified on the oak tree exhibit, dated May 13, 2010.
10. One item of correspondence from a neighbor has been received opposing the project prior to the April 20, 2010 Hearing Officer public hearing. This neighbor is concerned that any encroachment may jeopardize the life of an existing oak tree,

and notes that all existing oak trees in the neighborhood should be retained, including those on the subject property.

**April 20, 2010 Public Hearing**

11. During the April 20, 2010, Hearing Officer public hearing, the Hearing Officer heard a presentation from the case planner summarizing the project. The applicant was available to answer questions from the Hearing Officer. In response to the Hearing Officer's questions about work on the subject property which may encroach into the protected zones of oak trees, the applicant stated that he had replaced the fence along the rear property line of the subject property. No other persons spoke. The Hearing Officer continued the public hearing to June 1, 2010, and directed to case planner to contact the Forester and determine whether the new fence was within the protected zone of any oak trees.

**Activity Subsequent to the April 20, 2010 Public Hearing**

12. Subsequent to the April 20, 2010 Hearing Officer public hearing, the Forester inspected the property and determined that the new fence was within the protected zone of oak tree no. 6 (heritage oak). The fence was added to the encroachments considered by this oak tree permit on the revised oak tree permit application received by the Los Angeles County Department of Regional Planning ("Regional Planning") on May 13, 2010.

**June 1, 2010 Public Hearing**

13. During the June 1, 2010, Hearing Officer public hearing, the Hearing Officer heard a presentation from the case planner summarizing the project and recommending a continuance as revised conditions had not been received from the Forester in time for review prior to this hearing. The applicant asked the Hearing Officer whether a conditional approval would be possible for this case. The Hearing Officer said it would not be. The applicant requested that the continued hearing be scheduled at the earliest possible date.
14. During the June 1, 2010 Hearing Officer public hearing, the Hearing Officer asked staff to clarify on the site plan the location of the temporary power pole, and directed staff to include a condition of approval that requires the temporary power pole to be removed once all construction, including construction on the west parcel, is completed. The applicant clarified that the pole would be used for construction on both parcels.
15. After hearing all the testimony, the Hearing Officer continued the public hearing to July 6, 2010, in order to evaluate further information regarding the oak trees and to add a condition regarding the temporary power pole and to prepared the necessary findings and conditions.

**July 6, 2010 Public Hearing**

16. Staff received one item of correspondence from a neighbor regarding this project prior to the July 6, 2010 Hearing Officer public hearing. Concerns expressed in this letter include that the temporary power pole should be removed after the currently proposed project is completed; that insufficient information has been provided to determine whether the applicant has meet the required oak tree permit burden of proof; that the applicant has not sufficiently substantiated the statements required by the oak tree permit burden of proof; that the construction of the fence along the rear property line was done without an oak tree permit in place and vehicles and materials used in construction of this fence were within the protected zone of the heritage oak—tree no. 6; temporary chain link fencing is incorrectly installed; clarification of whether grading is proposed; the replacement ratio of 2:1 for any tree that dies is “ridiculous”; replacement oak trees from an earlier oak tree permit on the property have not been planted.
17. During the July 6, 2010, Hearing Officer public hearing, the Hearing Officer heard a presentation from the case planner summarizing the project and noting the concerns stated in the correspondence.
18. During the July 6, 2010 Hearing Officer public hearing, the applicant testified that he agreed with the staff report and stated that he was available for questions from the Hearing Officer.
19. During the July 6, 2010 Hearing Officer public hearing, the Hearing Officer noted her concern regarding vehicles and materials which may have encroached into the protected zone of the oak tree no. 6 (heritage oak) and emphasized to the applicant how such encroachments can affect the health of the tree.
20. During the July 6, 2010 Hearing Officer public hearing, the Hearing Officer clarified for the applicant that the spacing of the perforated pipes required by Oak Tree Permit Approval Condition No. 32 is every five feet, horizontal or vertical.
21. During the July 6, 2010 Hearing Officer public hearing, the Hearing Officer directed the case planner to revise certain findings and conditions.
22. During the July 6, 2010 Hearing Officer public hearing, the Hearing Officer read five additional conditions into the record. These additional conditions became Oak Tree Permit Approval Conditions Nos. 30 through 34, inclusive.
23. This project was considered under the approved Negative Declaration for Tentative Parcel Map No. 070971, Environmental Assessment Case No. 200900002.

24. The location of the documents and other materials constituting the record of proceedings upon which the Hearing Officer's decision is based in this matter is the Department of Regional Planning, 13<sup>th</sup> Floor, Hall of Records, 320 West Temple Street, Los Angeles, California 90012. The custodian of such documents and materials shall be the Section Head of the Land Divisions Section, Regional Planning.

**BASED ON THE FOREGOING, THE HEARING OFFICER CONCLUDES:**

- A. That construction of the proposed land use will be accomplished without endangering the health of any remaining trees on the property that are subject to Chapter 22.56, Part 16, of the Los Angeles County Code;
- B. That the encroachment within the protected zone of three oak trees is necessary for development reasons as continued existence of the trees at the present location frustrates the planned improvements or proposed use of the subject property to such an extent that alternative development plans cannot achieve the same permitted density or the cost of such alternative would be prohibitive;
- C. That the encroachment into the protected zones of the oak trees proposed will not be contrary to or in substantial conflict with the intent and purpose of the oak tree permit procedure;

THEREFORE, the information submitted by the applicant and presented at the public hearing substantiates the required findings for an oak tree permit as set forth in Section 22.56.2100 of the Los Angeles County Code (Zoning Ordinance).

**THEREFORE**, in view of the findings of fact and conclusions presented above, Oak Tree Permit Case No. 200900003 is approved subject to the attached conditions.

**DEPARTMENT OF REGIONAL PLANNING  
PROJECT NO. PM070971-(5)  
OAK TREE PERMIT CASE NO. 200900003**

**CONDITIONS:**

(Questions relating to these conditions should be addressed to the Forestry Division, Prevention Bureau of the Los Angeles County Forester and Fire Warden ("Forester") at either 818-890-5719 or 323-881-2481).

1. This grant allows encroachments within the protected zone of three trees of the Oak genus (*Quercus agrifolia*) identified as trees numbered 3, 4, and 6 on the applicant's site plan and Oak Tree Report prepared by Randy Smith, consulting arborist, dated April 6, 2009, revised January 15, 2010, and amended May 12, 2010 ("Oak Tree Report").
2. The existing temporary power pole shall be removed following the completion of construction on Parcels No. 1 and 2 of Parcel Map No. 070971.
3. The arborist recommends removing oak tree number 5, which is unhealthy and undersized and not protected by the Los Angeles County Oak Tree Ordinance.
4. Unless otherwise apparent from the context, the term "permittee" shall include the applicant and any other person, corporation, or other entity making use of this grant.
5. This grant shall not be effective until the permittee and the owner of the property if other than the permittee, have filed at the office of the Los Angeles County Department of Regional Planning ("Regional Planning") an affidavit stating that they are aware of, and agree to accept, all of the conditions of this grant and that the conditions have been recorded as required by Condition No. 6 and until all required monies have been paid pursuant to Condition No. 11. Notwithstanding the foregoing, this condition No. 5 and Condition Nos. 38 and 39 shall be effective immediately upon final approval of this grant by the County.
6. Prior to the use of this grant, the terms and conditions of the grant shall be recorded in the office of the Los Angeles County Recorder. In addition, upon any transfer or lease of the subject property during the term of this grant, the permittee shall promptly provide a copy of the grant and its terms and conditions to the transferee or lessee, as applicable, of the subject property.
7. If any provision of this grant is held or declared to be invalid, the permit shall be void and the privileges granted hereunder shall lapse.
8. The subject property shall be developed, maintained and operated in full compliance with the conditions of this grant and any law, statute, ordinance, or other regulation applicable to any development or activity on the subject property. Failure of the

permittee to cease any development or activity not in such full compliance shall be a violation of these conditions.

9. All requirements of the Zoning Ordinance and of the specific zoning of the subject property must be complied with unless specifically modified by this grant, as set forth in these conditions or shown on the approved plans.
10. No oak tree shall be encroached upon until the permittee has obtained all permits and approvals required for the work which necessitates such encroachment.
11. The permittee shall, prior to commencement of the use authorized by this grant, deposit with the County of Los Angeles Fire Department the sum of \$300. Fees shall be used to compensate the Forester to cover expenses incurred while inspecting the project to determine the permittee's compliance with the conditions of approval. The above fees provide for one initial inspection prior to the commencement of construction and six subsequent inspections until the conditions of approval have been met. The Director of Regional Planning ("Director of Planning") and the Forester shall retain the right to make regular and unannounced site inspections.
12. Before commencing work authorized or required by this grant, the consulting arborist shall submit a letter to the Director of Planning and the Forester stating that he or she has been retained by the permittee to perform or supervise the work, and that he or she agrees to report to the Director of Planning and the Forester any failure to fully comply with the conditions of this grant. The arborist shall also submit a written report on permit compliance upon completion of the work required by this grant.
13. The permittee shall arrange for the consulting arborist or similarly qualified person to maintain all remaining Oak trees on the subject property that are within the zone of impact as determined by the Forester for the life of the Oak Tree Permit or Plot Plan Case No. 200900478.
14. The permittee shall install temporary chain link fencing, not less than four feet in height to secure the protected zone of all remaining Oak trees on site as necessary. The fencing shall be removed prior to grading, and shall not be approved without the approval of the Forester. The term "protected zone" refers to the area extending five feet beyond the dripline of the oak tree (before pruning) or fifteen feet from the trunk, whichever is greater.
15. The permittee shall keep copies of the Oak Tree Report, Oak Tree Map, and Conditions of Approval on the project site and available for review. All Individuals

associated with the project as it relates to the Oak resource shall be familiar with the Oak Tree Report, Oak Tree Map, and Conditions of Approval.

16. Trenching, excavation, or clearance of vegetation within the protected zone of an Oak tree shall be accomplished by the use of hand tools or small hand-held power tools. Any major roots encountered shall be conserved to the extent possible and treated as recommended by the consulting arborist.
17. In addition to work expressly allowed by this permit, remedial pruning intended to ensure the continued health of a protected Oak tree or to improve its appearance or structure may be performed. Such pruning shall include removal of deadwood and stubs and medium pruning of branches two inches in diameter or less in accordance with the guidelines published by the National Arborist Association. Copies of these guidelines are available from the Forester. In no case shall more than 20 percent of the tree canopy of any one tree be removed.
18. Except as otherwise expressly authorized by this grant, the Oak trees shall be maintained in accordance with the principles set forth in the publication "Oak Trees: Care and Maintenance," prepared by the County of Los Angeles Fire Department, Forestry Division. A copy of the publication is enclosed with these conditions.
19. The permittee shall provide mitigation trees of the Oak genus at a rate of two to one (2:1) for any tree specified above that dies as a result of approved encroachments.
20. Each mitigation tree shall be at least a 15-gallon specimen in size and measure one inch or more in diameter at one foot above the base. Free form trees with multiple stems are permissible provided that the combined diameter of the two largest stems of such trees measures a minimum of one inch in diameter one foot above the base.
21. Mitigation trees shall consist of indigenous varieties of *Quercus agrifolia* grown from a local seed source.
22. Mitigation trees shall be planted either on site or at an off-site location approved by the Forester. Alternatively, a contribution to the County of Los Angeles Oak Forest Special Fund may be made in the amount equivalent to the Oak resource loss. The contribution shall be calculated by the consulting arborist and approved by the Forester according to the most current edition of the International Society for Arboriculture's "Guide for Plant Appraisal."
23. The permittee shall properly maintain each mitigation tree and shall replace any tree failing to survive due to lack of proper care and maintenance with a tree

- meeting the specifications set forth above. The seven-year maintenance period will begin upon receipt of a letter from the permittee or consulting arborist to the Director of Planning and the Forester indicating that the mitigation trees have been planted. The maintenance period of the trees failing to survive seven years will start anew with new replacement trees. Subsequently, additional monitoring fees shall be required.
24. All mitigation Oak trees planted as a condition of this permit shall be protected in perpetuity by the Los Angeles County Oak Tree Ordinance once they have survived the required maintenance period.
  25. Encroachment within the protected zone of any additional trees of the Oak genus on the project site is prohibited.
  26. Should encroachment within the protected zone of any additional trees of the Oak genus on the project site not permitted by this grant result in its injury or death within seven years, the permittee shall be required to make a contribution to the Los Angeles County Oak Forest Special Fund in the amount equivalent to the Oak resource damage/loss. Said contribution shall be calculated by the consulting arborist and approved by the Forester according to the most current edition of the International Society of Arboriculture's "Guide for Plant Appraisal".
  27. No planting or irrigation system shall be installed within the drip line of any Oak tree that will be retained.
  28. Utility trenches shall not be routed within the protected zone of an Oak tree unless the serving utility requires such locations
  29. Equipment, materials and vehicles shall not be stored, parked, or operated within the protected zone of any Oak tree. No temporary structures shall be placed within the protected zone of any oak.
  30. Only a post fence shall be allowed along Frances Avenue or within the protected zone of any oak tree, with posts no closer than four feet to the trunk of any oak tree.
  31. Only permeable pavers shall be allowed within the protected zone of any oak tree, including mitigation trees, and only in those locations identified on the approved Site Plan as hardscape. These permeable pavers should remain at least six feet away from the trunk(s) of all oak trees (pavers for the driveway are exempt from the six-foot setback).
  32. Aeration holes shall be placed throughout the portion of the driveway that lies within the protected zones of oak tree nos. 3 and 4. Within this area, three-inch

perforated pipes shall be placed vertically three feet into the ground, spaced every five feet, and ventilated with drain grids at the surface.

33. Vehicles shall not be washed in the driveway.
34. The subdivider shall completely remove ivy from oak tree nos. 3 and 4, and from street frontage.
35. Any violation of the conditions of this grant shall result in immediate work stoppage or in a Notice of Correction depending on the nature of the violation. A time frame within which deficiencies must be corrected will be indicated on the Notice of Correction.
36. Should any future inspection disclose that the subject property is being used in violation of any one of the conditions of this grant, the permittee shall be held financially responsible and shall reimburse the Forester for all enforcement efforts necessary to bring the subject property into compliance with these oak tree permit conditions.
37. Notice is hereby given that any person violating a provision of this grant is guilty of a misdemeanor. Notice is further given that the Los Angeles County Regional Planning Commission ("Commission") or Hearing Officer may, after conducting a public hearing, revoke or modify this grant, if the Commission or Hearing Officer finds that these conditions have been violated or that this grant has been exercised so as to be detrimental to the public health or safety or as to be a nuisance.
38. The permittee shall defend, indemnify and hold harmless Los Angeles County (the "County"), its agents, officers, and employees from any claim, action or proceeding against the County, or its agents, officers, or employees to attack, set aside, void or annul this permit approval, which action is brought within the applicable time period of Government Code Section 65009 or any other applicable limitation period. The County shall notify the permittee of any such claim, action, or proceeding and the County shall fully cooperate in the defense.
39. In the event that any claim, action, or proceeding as described above is filed against the County, the permittee shall, within ten days of the filing, pay Regional Planning an initial deposit of \$5,000, from which actual costs shall be billed and deducted for the purpose of defraying the expense involved in the Department's cooperation in the defense, including, but not limited to, depositions, testimony, and other assistance to the permittee or permittee's counsel. The permittee shall also pay the following supplemental deposits, from which actual costs shall be billed and deducted:

- a. If during the litigation process, actual costs incurred by the Department reach 80 percent of the amount on deposit, the permittee shall deposit additional funds sufficient to bring the balance up to the amount of the initial deposit. There is no limit to the number of supplemental deposits that may be required prior to completion of the litigation.
- b. At the sole discretion of the permittee, the amount of an initial or supplemental deposit may exceed the minimum amounts defined herein.

The cost for collection and duplication of records and other related documents will be paid by permittee in accordance with Section 2.170.010 of the Los Angeles County Code.

40. This grant shall expire unless used within two years from the date of final approval by the County. A single one-year time extension may be requested in writing and with payment of the applicable fee. For purposes of this grant, the issuance of a building permit associated with Plot Plan Case No. 200900478 shall constitute the use of this grant.
41. This grant shall terminate upon the completion of the authorized Oak tree encroachment and the completion of all required mitigation and monitoring to the satisfaction of the Forester and Regional Planning

# INSTRUCTIONS

**Please read carefully.** Failure to follow these instructions as stated may result in delaying the issuance of the approved site plan and any necessary building permits.

After the termination of the appeal period (14 days after the hearing date), if no appeal was received, proceed with the following instructions.

1. Sign **both** attached Affidavit of Acceptance forms in the presence of a notary and have the notary attach an acknowledgement. Both the applicant and owner lines must be signed on the form, even if they are the same person.
2. Record the conditions of approval. Submit **in person (do not mail)** one original "Affidavit of Acceptance" form (with wet signature) and a copy of the Conditions of the grant to:

The Los Angeles County Recorder  
12400 Imperial Highway  
Norwalk, CA 90650

The "Affidavit of Acceptance" serves as proof to the Registrar Recorder of your acceptance of conditions associated with this grant. Both the County Recorder Office and the Department of Regional Planning need an original Affidavit of Acceptance form with wet signature.

The County Recorder's Office will provide you a certified copy of the recorded conditions to be submitted to the Department of Regional Planning.

3. Make an appointment with the assigned case planner to submit the following items:
  - Second original Affidavit of Acceptance" form (with wet signature).
  - Certified copy of the recorded documents from the County Recorder.
  - Three copies of the site plan. **Plans must be folded** to fit into an 8 ½" X 14" folder.
  - One check for the inspection fees (see conditions for fee amount). Make the check payable to: County of Los Angeles.
  - A second check for the Fish and Game fees may be required (if marked below). Make the check payable to: County of Los Angeles. LA County Registrar-Recorder/County Clerk in the amount of:
    - Not Required
    - \$2,085.25 (includes \$75.00 processing fee) for the issued Negative Declaration or Mitigated Negative Declaration
    - \$2,867.25 (includes \$75.00 processing fee) for the required Environmental Impact Report

The County Clerk will not accept a Notice of Determination or Exemption for your project until the fees are paid.

Section 21089 (b) of the Public Resources Code provides that no project approval is operative, vested, or final until these fees are paid.

Please write project number on the check(s).

4. Submit the aforementioned items **in person (do not mail)** at:

Hall of Records  
Department of Regional Planning, Room  
320 West Temple Street  
Los Angeles, CA 90012

You will receive a copy of the approved site plan and a copy of the approved site plan and conditions will be sent to the Department of Public Works' Division of Building and Safety.

If you have any questions regarding these instructions, please contact at (213) , from 7:30 a.m. to 5:30 p.m., Monday through Thursday or via email at . Our offices are closed on Fridays.



Please complete this form and return to:

The Department of Regional Planning  
320 West Temple Street  
Los Angeles, California 90012

### AFFIDAVIT OF ACCEPTANCE

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES

}SS

REGARDING: PROJECT NUMBER  
ENTITLEMENT TYPE NUMBER  
PROJECT SITE ADDRESS

I/We the undersigned state:

I am/We are the owner of the real property described in the above-numbered case and the permittee in said case: I am/We are aware of, and accept, all the stated conditions in said grant.

I/We have enclosed a check in the amount of \_\_\_\_\_ payable to the County of Los Angeles as required by the conditions of approval to ensure regular inspections for compliance: I/We also acknowledge that I/We and my/our successors in interest may be required to reimburse the Department of Regional Planning for any additional enforcement efforts necessary to bring the subject property into compliance.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

I/We declare under the penalty of perjury that the foregoing is true and correct.

*(Where the owner and permittee are not the same, both must sign.)*

Type or Print  
Applicant

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State \_\_\_\_\_

Signature \_\_\_\_\_

*This signature must be  
Acknowledged  
By a notary public. Attach  
Appropriate  
Acknowledgements.*

Owner:

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State \_\_\_\_\_

Signature \_\_\_\_\_



Please complete this form and return to:

The Los Angeles County Recorder  
12400 Imperial Highway  
Norwalk, CA 90650

**AFFIDAVIT OF ACCEPTANCE**

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES

}SS

REGARDING: PROJECT NUMBER  
ENTITLEMENT TYPE NUMBER  
PROJECT SITE ADDRESS

I/We the undersigned state:

I am/We are the owner of the real property described in the above-numbered case and the permittee in said case: I am/We are aware of, and accept, all the stated conditions in said grant.

I/We have enclosed a check in the amount of \_\_\_\_\_ payable to the County of Los Angeles as required by the conditions of approval to ensure regular inspections for compliance: I/We also acknowledge that I/We and my/our successors in interest may be required to reimburse the Department of Regional Planning for any additional enforcement efforts necessary to bring the subject property into compliance.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

I/We declare under the penalty of perjury that the foregoing is true and correct.

*(Where the owner and permittee are not the same, both must sign.)*

Type or Print  
Applicant

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State \_\_\_\_\_

Signature \_\_\_\_\_

Owner:

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State \_\_\_\_\_

Signature \_\_\_\_\_

*This signature must be  
Acknowledged  
By a notary public. Attach  
Appropriate  
Acknowledgements.*