



**Los Angeles County Department of Regional Planning  
Small Cell Wireless Communications Facilities Design Standards Checklist**

Small Cell Wireless Communications Facilities ("SCF"), as defined by the Federal Communications Commission ("FCC") (47 C.F.R. § 1.6002(l)), shall comply with the County of Los Angeles Department of Regional Planning ("Regional Planning") design standards. The Director of Regional Planning retains the discretion to determine whether the proposed SCF is in compliance with the design standards set forth below. A maximum of one (1) SCF per support structure is allowed. The SCF approved hereby is a one-time approval and any future modification to the SCF will require a new application for Zoning Conformance Review ("ZCR") by Regional Planning.

<b>APPLICATION MATERIALS</b>	<p>The following shall be submitted:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> This completed Checklist;</li> <li><input type="checkbox"/> Land Use Application for a ZCR with applicable fee;</li> <li><input type="checkbox"/> All information, plans, and supporting documents required by the Land Use Application and this Self-Assessment Checklist; and</li> <li><input type="checkbox"/> Letter(s) of authorization / owner consent(s) from the structure owner(s) authorizing the carrier to conduct installation work.</li> </ul>
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<b>LOCATION / POLE INFORMATION</b>	<p>The SCF is proposed to be installed on (check one):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Structure in public right-of-way ("PROW")</li> <li><input type="checkbox"/> Building/Structure not in PROW</li> </ul> <p>The SCF is proposed to be installed on a facility(ies) owned by (check all that apply):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Joint Pole Agreement</li> <li><input type="checkbox"/> Southern California Edison</li> <li><input type="checkbox"/> Los Angeles County Department of Public Works</li> <li><input type="checkbox"/> Other (Please Specify): _____</li> </ul>
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<b>SCF IN PUBLIC RIGHT-OF-WAY</b>	<p>If the proposed SCF is to be mounted on a structure located within the PROW, review and apply the design standards in the table below to the SCF.</p> <p><b>Copy the table below onto a site plan sheet and include responses stating how each requirement is met.</b></p>	
	<p><b>STRUCTURE-MOUNTED INSTALLATION IN PROW</b></p> <p>*A Road Encroachment Permit from the Department of Public Works ("DPW") is required*</p>	<p><b>Indicate how requirement is met with either a statement or where show</b></p> <p>E.g. "See Sheet C-1 Elevation"</p>
	1. <b>(A)</b> The proposed SCF will be located <u>on an existing or replacement support structure</u> , such as a utility pole, located within the PROW; <b>OR</b>	
	1. <b>(B)</b> The proposed SCF will be located <u>within a new support structure</u> , such as a sign or streetlight, which is concealed as existing infrastructure.	
	2. No visible ground equipment associated with the SCF, including an electric meter, is proposed within the PROW; flat rate power, an underground vault, or other form of concealment is utilized to minimize the presence of equipment within or visible from PROW.	

<p>3. The support structure with the SCF does not extend existing structures on which they are located to a height of more than 50 feet or by more than 10 percent, whichever is greater. <b>(Depict on site plan with this corresponding number and height labels.)</b></p>	
<p>4. All equipment associated with the SCF, including the wireless equipment associated with the antenna, and any pre-existing associated equipment on the structure, does not exceed a total volume of 28 cubic feet. <b>(Depict on site plan with this corresponding numbered standard)</b></p>	
<p>5. All conduit and wiring is concealed within the pole or flush mounted against the pole AND there are no exposed loose wiring hoops. <b>(Depict on site plan with this corresponding numbered standard)</b></p>	
<p>6. The SCF including the wireless equipment is painted or otherwise finished in a non-reflective neutral color finish consistent with the predominant color of the support structure.</p>	
<p>7. Unless otherwise required by applicable County, State, or Federal regulations, the SCF does not have any artificial lighting; if artificial lighting is required and the SCF is located within the Rural Outdoor Lighting District, the artificial lighting complies with the relevant standards.</p>	
<p>8. The SCF is not placed within 20 feet of any residential window. This will be measured horizontally from the utility pole, or arm mount, whichever is closer to the residential window. <b>(Depict on plan with this corresponding numbered standard. Include exact distance in feet between pole location and nearest residential window.)</b> See attached example.</p>	
<p>9. The SCF construction does not include major street trenching, as determined by DPW (applicants are encouraged to consult with DPW before application submittal); only minor trenching or excavation is permitted.</p>	
<p>10. Antennas or other equipment may be placed below a streetlight fixture so long as it does not block or otherwise impede the light illumination. <b>(Depict on site plan with this corresponding numbered standard)</b></p>	
<p>11. If a cross-arm is utilized then each side-arm assembly must not extend further than four (4) feet from the center of the support structure and any associated equipment is mounted or affixed <u>directly</u> on the side arm or support structure without the use of extensions or other additional mounting equipment between the side-arm and support structure (e.g. no clustering or dangling accessory equipment). A cross-arm cannot exceed a total length of eight (8) feet. <b>(Depict on site plan with this corresponding numbered standard)</b></p>	
<p>12. Equipment mounted on an existing street light pole does not impact the structural integrity of the pole; drilling of concrete poles is not allowed (A Street Light Plan submittal is required for DPW approval prior to issuance of the Road Encroachment Permit).</p>	

If the proposed SCF is to be mounted on an existing or new building/structure not in the PROW, review the following design standards and confirm compliance by initialing each standard.

<b>SCF NOT IN PUBLIC RIGHT-OF-WAY</b>	<b>Applicant's Initials</b>	<b>BUILDING/STRUCTURE MOUNTED INSTALLATIONS (NOT IN PROW)</b> *A permit from DPW Building and Safety is required*
		13. The SCF is concealed and designed to aesthetically match the existing or proposed structure or building. <b>(Depict on site plan with this corresponding numbered standard)</b>
		14. Any ground level equipment is placed on or inside the building or structure in an underground vault or otherwise disguised completely from view from the PROW. <b>(Depict on site plan with this corresponding numbered standard)</b>
		15. The overall height of the SCF does not exceed the maximum building or structure height permitted by the County's applicable zoning designation. <b>(Depict on site plan with this corresponding numbered standard)</b>

**Sign and submit this form with your SCF Land Use Application.**

With my initials above and signature below, I acknowledge, represent, and warrant that the proposed SCF will comply with the County's SCF design standards as set forth herein. Any misrepresentation or failure to comply with the SCF design standards may result in denial or revocation of authorization, in addition to other legal remedies available to the County. Incomplete applications may incur additional review and processing time. I further acknowledge, represent, and warrant that the proposed SCF qualifies as a small wireless facility as defined by the FCC (47 C.F.R. § 1.6002(l)).

Name: \_\_\_\_\_ For (company): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>COUNTY USE ONLY</b>	<input type="checkbox"/> <b><u>This SCF Design Standards Evaluation Checklist is complete.</u></b> <input type="checkbox"/> <b><u>This SCF does not comply with all of the SCF Design Standards.</u></b>
	Plan No: _____
	Reviewed by: _____ Date: _____