PLEASE READ THE INSTRUCTIONS CAREFULLY
The following information is necessary for all Housing Permit applications for projects with affordable housing set-asides. Please answer all applicable questions. Failure to provide accurate and complete information will delay review. Additional information, as indicated in Sections 22.166.080.A, and 22.166.090.A, shall be submitted by the applicant upon request by the Department. Applications must be submitted in person by appointment only. Call (213) 974-6438 to schedule an appointment.

*NOTE: Projects must have at least 5 dwelling units (pre-density bonus).

1. Affordable Housing Set-Aside Calculation – Section 22.120.040.A
   Maximum Units Permitted (pre-density bonus): __________ units
   Affordability: □ Very low income 50% AMI (Min. 5% housing set-aside required)
   □ Lower income 80% AMI (Min. 10% housing set-aside required)
   □ Moderate income 120% AMI (for-sale only) (Min. 10% housing set-aside required)
   Housing Set-Aside _________ % X _________ maximum units permitted (pre-density bonus)
   = _________ units (round fractional units up to the next whole number)

2. Affordable Housing Set-Aside Density Bonus Calculation – Section 22.120.040.B
   Maximum Units Permitted (pre-density bonus): __________ units
   Density Bonus: _________ % X _________ maximum units permitted (pre-density bonus)
   = _________ units (round fractional units up to the next whole number)
   Total (maximum permitted units + density bonus units): _________ units

3. Affordable Housing Tenure
   □ For-Sale Units
   □ Rental Units

4. Incentives – Section 22.120.050
   Please provide a short description of the requested incentive(s) and check all that apply.

   Incentive #1:
   __________________________________________________________________________
   __________________________________________________________________________
   __________________________________________________________________________
   □ The incentive is listed on Table 22.120.050.B: Menu of Incentives. (If not, the incentive is considered “off-menu.”)
   □ The requested incentive is required in order to keep the housing set-aside affordable.
   □ The requested incentive will not have a specific adverse impact upon public health and safety or the physical environment or on any real property that is listed in the California Register of Historical Resources, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low and moderate-income households.
Incentive #2:

☐ The incentive is listed on Table 22.120.050.B: Menu of Incentives. (If not, the incentive is considered “off-menu.”)
☐ The requested incentive is required in order to keep the housing set-aside affordable.
☐ The requested incentive will not have a specific adverse impact upon public health and safety or the physical environment or on any real property that is listed in the California Register of Historical Resources, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low and moderate-income households.

Incentive #3:

☐ The incentive is listed on Table 22.120.050.B: Menu of Incentives. (If not, the incentive is considered “off-menu.”)
☐ The requested incentive is required in order to keep the housing set-aside affordable.
☐ The requested incentive will not have a specific adverse impact upon public health and safety or the physical environment or on any real property that is listed in the California Register of Historical Resources, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low and moderate-income households.

5. Child Care Facilities – Section 22.120.040.A & Section 22.120.050.A (Choose either A or B below)

☐ A. Additional Density Bonus
Child care facility: __________sq. ft.
Additional residential floor area (same as child care facility floor area): __________sq. ft., which consists of __________ bonus units.
Total (Total number of units from Question #2 + child care facility bonus units) = __________ units

☐ B. Additional Incentive:

☐ There is a need for a child care facility in the community.
☐ The requested incentive significantly contributes to the economic feasibility of the construction of the child care facility.
☐ The incentive is listed on Table 22.120.050-B: Menu of Incentives. (If not, the incentive is considered “off-menu.”)
☐ The requested incentive will not have a specific adverse impact upon public health and safety or the physical environment or on any real property that is listed in the California Register of Historical Resources, and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low and moderate-income households.

6. Parking
Choose one of the following:

- Parking is calculated based on parking rates in Table 22.120.060-A: Parking Ratios
- Parking is calculated based on parking rates in Table 22.120.050-B: Menu of Incentives (must be one of the incentives requested in Question #3).
- Parking is calculated based on parking rates outside (“off-menu”) of Table 22.120.050-B: Menu of Incentives (must be one of the requested incentives in Question #3).

<table>
<thead>
<tr>
<th>Number of Dwelling Units</th>
<th>Dwelling Unit Size</th>
<th>Parking Rates (space/unit)</th>
<th>Total Parking Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0-1 bedroom</td>
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<tr>
<td></td>
<td>2-3 bedrooms</td>
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<td>4 or more bedrooms</td>
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<td>Grand Total:</td>
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</tbody>
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7. Affordable Housing Option – Section 22.120.090
(Note: Discretionary Housing Permit required – please also complete Question #8)

Under the Affordable Housing Option, I am requesting the following (check all that apply):

- A greater density bonus
  Maximum Units Permitted (pre-density bonus): ________ units
  Density Bonus: ________% X ________ maximum units permitted (pre-density bonus)
  = ________ units (round fractional units up to the next whole number)
  Total (maximum permitted units + density bonus units): ________ units

- Incentives that do not contribute to maintaining the affordability of the housing set-aside units (see Question #4 for detailed description of incentives requested).

8. Waiver or Modification of Development Standards – Section 22.120.070
(Note: Discretionary Housing Permit required – please also complete Question #8)

Please provide a short description of the requested waiver of modification of development standards.

_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
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9. Discretionary Housing Permit Findings and Decision – Section 22.166.090.B

Do not repeat the statement or provide Yes/No responses. If necessary, attach additional pages.

A. The proposed use will be consistent with the adopted General Plan for the area.
B. The requested use at the location will not:
   1. Adversely affect the health, peace, comfort or welfare of persons residing or working in the surrounding area;
   2. Be detrimental to the use, enjoyment, or valuation of property of other persons located in the vicinity of the site; and
   3. Jeopardize, endanger or otherwise constitute a menace to the public health, safety, or general welfare.

C. The proposed site is adequate in size and shape to accommodate the yards, walls, fences, parking and loading facilities, landscaping and other development features prescribed in this Title 22, or as is otherwise required in order to integrate said use with the uses in the surrounding area.

D. The proposed site is adequately served:
   1. By highways or streets of sufficient width, and improved as necessary to carry the kind and quantity of traffic such use would generate; and
   2. By other public or private service facilities as are required.

E. The proposed project at the location proposed has been designed to be complimentary to the surrounding area in terms of land use patterns and design.
F. The proposed project will assist in satisfying housing needs and is viable in terms of continuing availability to meet such housing needs.

10. Owner / Applicant Certification

<table>
<thead>
<tr>
<th>SIGNATURE (BLUE INK):</th>
<th>DATE:</th>
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</thead>
<tbody>
<tr>
<td>PRINT NAME:</td>
<td>CHECK ONE: □ Owner □ Subdivider</td>
</tr>
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